

Set up 2-Step Verification

2-step verification adds an extra layer of security to your account by requiring you to sign in with something you know (your password) and something you have (a code sent to your phone).

1. Sign in to [My Account](#).
2. In the "Sign-in & security" section, select Signing in to Google.
3. Choose 2-Step Verification. This will bring you to the [2-Step Verification settings page](#).

Signing in with 2-step verification



Signing in will be different

You'll need verification codes:
After entering your password, you'll enter a code that you'll get via text, voice call, or our mobile app.



Keep it simple

Once per computer, or every time:
During sign in, you can tell us not to ask for a code again on that *particular computer*.



Help keep others out

You'll still be covered:
We'll ask for codes when you (or anyone else) tries to sign in to your account from *other computers*.

2-step verification

Keep the bad guys out of your account by using both your password *and* your phone.

[Start setup >](#)

[Learn more](#)

4. You will then see a step-by-step guide which will help you through the setup process.

Set up your phone



Which phone should we send codes to?

Google will send a numeric code to your phone whenever you sign in from an untrusted computer or device.

Phone number ex: (201) 555-5555

- Google will only use this number for account security.
- Message and data rates may apply.
- Do not use your [Google Voice](#) number. [Learn more](#)

How should we send you codes?

- Text message (SMS)
 Voice Call

[« Back](#) [Send code](#)

IMG-1 Add a phone number that Google can send the six-digit verification code to.

Verify your phone



We sent a text message to [redacted] with a code



IMG-2 Verify your phone number by entering in the six-digit code Google sent you.

Trust this computer?



Trusted computers only ask for verification codes once every 30 days.

If you lose your phone, you might be able to access your account from a trusted computer without needing a code. We recommend that you make this a trusted computer only if you trust the people who have access to it.

- Trust this computer**
You can always change which computers you trust in your Google Account settings.



IMG-3 Choose whether or not to add your current computer as a trusted device.


1

2

3

4

Turn on 2-step verification

You'll only be asked for a code whenever you sign in using your  account every 30 days, on each trusted computer or device.

If you lose your phone, you can always change it in account settings.

The Google Apps SLA (Service Level Agreement) does not apply to any services that are used in connection with 2-step verification, if the verification process relies on third-party voice or data providers to deliver the verification code. Details of the agreement are available [here](#).

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IMG-4 Confirm that you wish to turn on two-step verification.

Once you're finished, you'll be taken to the 2-Step Verification settings page again. Be sure to review your settings and add backup phone numbers. The next time you sign in, you'll receive an SMS with a verification code. You also have the option of using a [Security Key for 2-Step Verification](#).

Note: To ensure you are able to get into your account in the future, add an [email recovery option](#) to your account as well.